

## Anti-corruption Policy

Matichon Limited Company is committed to conducting its business with transparency, legally, anti and does not support the corrupt for the operations of the company according to the good corporate governance (CG: Corporate Governance) and realize that the corruption is a serious threat to sustainable country development. For this reason, the company makes an "Anti-corruption Policy" in written by define the company and its subsidiaries to follow the anti-corruption policy for driving and maintaining a corporate culture by adhering that **"corruption is not acceptable to the transaction in both of the public and private sectors."**

### Meaning

Corruption is refers to use the acquisition or use the property in the wrong way for their own benefit or cause damage to the interests of others. Corruption may occur for several characteristics such as bribery the officer with solicitation, offer, give or accept a bribe offered in both of money and goods, a conflict interest, fraud, embezzlement, money laundering, concealment of facts, the obstruction of justice and trade under the strong influence. These corruption is not only refers to the relationship between the private and government agencies. It also covers the transactions between individual and business in the private sector too.

### Anti-corruption Policy

All directors, management and employees do not perform or accept the corrupt in any form, either directly or indirectly. We have to collate the implementation of the anti-corruption policy regularly as well as review the guidelines and requirements for the operation in according to meet the change of business, regulations, rules and law requirements.

### Guidelines

1. Director and staff of all level must follow with the anti-corrupt policy and ethics of the company by shall not be involved in corrupt, either directly or indirectly for the benefit of both of the companies, themselves, family and acquaintances.
2. To give or receive the gifts, gratuity and entertainment must be done openly and transparently
3. Make a donation or funds must have a clear purpose, be transparent, can examine and the political support must be transparent and in according to the law that can only be done.
4. Do not give the bribes, either directly or indirectly to the government officials, government agencies, state representative, the involved people or the private sector to reward them for their benefit or wish for the beneficial involved on the company.
5. Do not receive the bribe, either directly or indirectly from government officials or government agencies, state representative, the involved people or the private sector for the benefit of agreements or business contracts. The procurement has to conduct with the transparency, regulations and procedures of the company.
6. The employee in all level have a responsibility to report the clue to their superiors or the person that specified in the information channel if they found the behavior that may be construed as corrupt as well as to cooperate in the investigation of fact. If they have any doubts or questions, should consult or ask the supervisors or a person who have been appointed to responsibly for monitoring the code of conduct through the various defined channel.
7. The Company shall ensure the fairness and protection the employees who refused of report about the corrupt that involved with the company by use the complainant protection or those who cooperate in reporting the corruption as shown in the practice of reporting the clue and complaints.
8. Those who violate the anti-corruption policy of company must have been a pivotal disciplinary action according to the regulation of company and prosecuted by law, if the action is illegal.

9. The Company recognizes the importance of communication and public relations to enhance knowledge and understanding of Directors, employee who involved with the company in regard to compliance with the anti-corruption policy.

### Responsibilities

1. Board of Directors have a duty and responsibility to determine the policy and regulate the practices of effective anti-corruption Policy to ensure that management departure and employee focus on the fight against the corrupt and cultivate it as a company culture.

2. The Audit Committee has a duties and responsibilities to collate the financial reports system and accounts, internal control system, internal audit and risk management system to ensure that it will be according to the international standards, concise, appropriate and effective.

3. Managing Director, management division and administrator have a duty and responsibility to define the system, promote and support the anti-corruption policy to communicate toward the employees and other stakeholders including review the appropriateness of the system and standards to comply with the change of the business, regulation, laws and legal requirements.

4. Internal Audit Department have a duty and responsibility to monitor and collate the implementation that is right, meet the policy, guidelines, regulations and legal, laws of regulatory agencies to ensure there are the appropriate internal control system and adequate to the risk of corrupt that may be occurred and reported to the Audit Committee.